



CENTER FOR CANCER RESEARCH

Guidelines for Authors

Submission

All submissions must be accompanied by a completed Submission Form (available from Dr. Kathleen Dohoney at ncieditors@mail.nih.gov).

- **Electronic:** Send document(s) in Adobe Acrobat (PDF) or MS Office format to Dr. Kathleen Dohoney at ncieditors@mail.nih.gov.
- **Paper:** Send five copies of your document to Dr. Jonathan Wiest, CCR Office of the Director, Building 31A / Room 3A11.

Authors are encouraged to:

- Complete and return the NCI, CCR Fellows Editorial Board Feedback form within 10 days of receipt of the written FEB editorial review.
- Acknowledge the NCI, CCR Fellows Editorial Board in any reviewed document upon publication.
- Provide copies of peer reviewer and editorial comments received upon submission of a manuscript.
- Provide a reprint (hard-copy or electronic) of any Board reviewed document that is subsequently published.

General remarks

- Authors can meet confidentially with Board members upon request.
- The Board **will not** comment on the scientific merit of any document reviewed.
- Repeat submissions of manuscripts that have been reviewed by the Board are encouraged.

Final Report To Authors

A report of the Editorial Board's findings will be provided within **10 business days** of the first submission of a manuscript, and within 6 business days of the second and subsequent submissions. Authors will be notified if any change is anticipated to this schedule. Authors will receive an electronic document containing editorial comments and suggestions for revision. Authors may receive a hard copy of their documents with editorial comments and revisions noted, upon request.

***All submissions to, and communications with, the
NCI, CCR Fellows Editorial Board will be kept strictly confidential.***

For further questions please e-mail Dr. Kathleen Dohoney, Senior Editor, NCI, CCR Fellows Editorial Board at ncieditors@mail.nih.gov or check our webpage at <http://ccr.cancer.gov/careers/feb/>